



No. PMDFC/ID/3108/0315

March 12, 2015

Tehsil Municipal Officers

Allama Iqbal Town Lahore, Kasur, Chunian, Pattoki, Okara, Depalpur, Renala Khurd.

Subject: Orientation Session on Data Collection for Asset Management of Municipal Properties of Punjab TMAs

Kindly refer to the Letter No. SO.TMA-Dev(LG)9-68/2014B dated January 30, 2015;

Local Government & Community Development Department (LG&CDD), Government of The Punjab has initiated a project "Asset Management of Municipal Properties of Punjab TMAs" earmarked in Annual ADP (2014-15). The project is being implemented by Punjab Municipal Development Fund Company (PMDFC).

One of the major objectives of the project is to introduce transparency, efficiency and accountability through e-governance and IT based solutions in TMAs. Consequently the output of the project would be GIS based data base and web based software for municipal assets inventory and management. Data would be collected by PMDFC along with TMA officials for TMA's immovable properties (TMAs owned open lands, office buildings, shops, water supply OHRs/tube wells, sewerage disposal stations, parks, slaughter houses, bus stands etc.) Ownership documents of these properties would also be collected from TMAs.

In this context, an Orientation Session is being arranged on **Monday - March 16, 2015** (10:30am) at PMDFC Conference Room. It will be a preliminary discussion before the commencement of field data collection. **Tehsil Officer (Regulation)** being the Focal Person is requested to attend the meeting and to bring a copy of immovable property registers. Input will be required in the following matters:

- ❖ Preparing detailed list of TMA's immovable properties attributes
- ❖ Making available ownership/legal documents of TMA's immovable properties

Your participation is awaited in the session for valuable input regarding subject matter.

Eum Ashfaq
Manager Planning

CC:

1. PS to Deputy Secretary (Development), LG&CDD.
2. Executive Secretary to MD - PMDFC.