

IMPORTANT



NO.SO.TMA-Dev(LG)9-68,2014 (B)  
GOVERNMENT OF THE PUNJAB  
LOCAL GOVERNMENT & COMMUNITY DEVELOPMENT DEPARTMENT  
Dated Lahore the March, 21<sup>st</sup>, 2016

To  
The Tehsil Municipal Officer,  
Tehsil Municipal Administration,

Potohar Town, Rawal Town, Kallar Syedan Town, Taxila, Kahuta, Murree, Kotli Sattian,  
Gujar Khan, Attock, Fateh Jang, Hassanabadal, Hazro, Jand, Pindi Gheb, Chakwal,  
Choa Saiden Shah, Talagang, Kallar Kahar, Jhelum, Dina, Pind Dadan Khan & Sohawa

**Subject: One Day Training Workshop on Municipal Asset Management  
Information System (MAMIS – Online Software) at MPDD Lahore**

Local Government & Community Development Department (LG&CDD), Government of The Punjab launched a project "**Asset Management of Immovable Properties for Punjab TMAs**" in March 2015 to introduce transparency, efficiency and accountability through e-governance and ICT/GIS based solutions in TMAs. The project is being implemented by Punjab Municipal Development Fund Company (PMDFC). In this connection, municipal immovable properties data was collected by PMDFC with the assistance of TMA staff. A GIS based data base and web based software have been developed for municipal assets inventory and management.

PMDFC intends to arrange training of TMA officials. A "**One Day Training Workshop**" for TO(R) & Computer Operator is being organized by PMDFC at **Management Professional Development Department (MPDD)**, behind National Institute of Public Administration (NIPA), Upper Mall Scheme Lahore (Ph. 042-35714474). **Accommodation** is also available for TMA officials for night stay at MPDD on April 04, 2016.

Training Name	Date	Time	Relevant Staff
Training on Municipal Asset Management Information System (Online Software)	05 April, 2016	9:30 AM - 3:00 PM	Tehsil Officer Regulation & Computer Operator

You are hereby requested to **ensure participation** of above mentioned TMA staff and also **send verified municipal properties list** shared by Local Government & Community Development Department (Letter Ref: No.SO.TMA-Dev (LG) 9-68, 2014(B) dated January 15,2016). TMA properties list is mandatory for receiving training certificate. In case of any query, please contact on PMDFC official telephone numbers (04299204386-89) or following officials:

1. Mr. Azeem Qadeer (Manager ID) - 03214043380
2. Mr. Syed Aamir Mehmood (Deputy Manager GIS) - 03004859662

*H. Saffar Butt*  
24/3/16  
for Section Officer (TMA-Dev)

CC:

1. The Managing Director, PMDFC Lahore.
2. The Administrator, Respective TMA
3. Tehsil Officer Regulation, Respective TMA
4. PS to Secretary, LG&CD Department

# One Day Training Workshop on Municipal Asset Management Information System at MPDD Lahore

